



Government of Jammu and Kashmir
Health & Medical Education Department

Civil Secretariat, Srinagar.

Subject: Re-constitution of a Departmental Committee to examine the cases of doctors or any officer/official of subordinate office related to the un-authorized absence/over-stay on deputation/study leave cases or any other.

Government Order No. 511 -HME of 2018

Dated: 13. 09. 2018

In supersession of all previous orders issued on the subject, sanction is hereby accorded to the re-constitution of a Departmental Committee, comprising the following, to examine the cases of doctors or any officer/official of subordinate office related un-authorized absence/over-stay on deputation/study leave cases or any other:-

1.	Director Finance, Health & Medical Education Department.	Chairman
2.	Additional Secretary to the Government, Health & Medical Education Department. (Dealing with Health Gazetted Section)	Member
3.	Deputy Secretary to the Government, Health & Medical Education Department. (Dealing with HRM Section)	Member

The Committee shall be assisted by the concerned Section Officer(s) & Head Assistant(s), dealing with Health Gazetted/HRM Sections

The terms of references of the committee shall be as under:-

- (i) To examine cases of doctors or any other officer/official of subordinate office related to the un-authorized absence/over-stay on deputation/study leave cases or other like cases and to make specific recommendations in such cases as may be referred to it.
- (ii) To take cognizance of difficulties being faced by general public due to authorized/un-authorized absence of Doctors/Para Medical Staff etc while making recommendations in any such case.
- (iii) To examine whether all pre-requisite conditions have been fulfilled prior to deciding authorized/un-authorized period of absence.
- (iv) To examine whether concerned Head of Department has furnished specific proposal/recommendation alongwith documentary evidence.

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- (v) To examine the intent of recommending permission to undergo higher studies by any doctor/paramedics prior to formal approval/sanction of study leave by the competent authority and a categorical undertaking by such doctor for not claiming particularly study leave later on, if so rejected by the competent authority.
- (vi) To examine all repercussions in allowing doctors to re-join after unauthorized absence and to discourage such practice by doctors who are habitual.
- (vii) To examine any other, fully or partially related case, which may be referred to the Committee by the Department.
- (viii) To submit its recommendations based on proper rationale, reasonable justification & documentary evidence.

By order of the Government of Jammu & Kashmir.

Sd/-

(Atal Dulloo) IAS

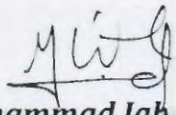
Principal Secretary to the Government
Health & Medical Education Department

No. HD/Gaz/Gen/120/2016

Date: 13-09-2018

Copy to the:-

1. Principal Secretary to Government, Finance Department.
2. Commissioner/Secretary to Government, General Administration Department.
3. Director, Archives, Archaeology & Museums, J&K, Srinagar.
4. Director Finance, Health & Medical Education Department.
5. OSD to Advisor(K) to Hon'ble Governor.
6. Additional Secretary to Government, Health & Medical Education Department.
7. Deputy Secretary to Government, Health & Medical Education Department(HRM).
8. All officers/officials of Health & Medical Education Department.
9. Private Secretary to Principal Secretary, Health & Medical Education Department.
10. I/C Website Health & Medical Education Department.
11. Government Order File/Stock File.


(Mohammad Iqbal Lone)

Under Secretary to the Government
Health & Medical Education Department