

Government of Jammu & Kashmir  
Health & Medical Education Department  
Civil Secretariat, Srinagar/ Jammu.

Subject: Constitution of Purchase Committees / RCC for Government Medical College & its Associated Hospitals Srinagar / Jammu, Government Dental College Srinagar / Jammu, Director Health Services Kashmir / Jammu, Indian System of Medicines, J&K and New Medical Colleges, J&K.

Government Order No: 602 -JK (HME) of 2020

Dated: 10 -08-2020

In pursuance to S.O 15 dated 09.01.2020 issued by Finance Department, sanction is hereby accorded to the constitution of Purchase / Rate Contract Committees for Government Medical Colleges & its Associated Hospitals Srinagar / Jammu , Government Dental College Srinagar / Jammu, Director Health Services Kashmir / Jammu, Indian System of Medicines, J&K and New medical Colleges as under :

**1. Purchase / Rate Contract Committee for Govt. Medical College Srinagar / Jammu and its Associated Hospitals:**


1.	Principal / Dean Govt. Medical College Srinagar / Jammu	Chairman
2.	Director Finance, Health & Medical Education Department or his representative	Member
3.	State Drugs Controller, Drug & Food Control Organization, J&K	Member
4.	Representative from Industries & Commerce Department (Not below the rank of Joint Director of concerned Division)	Member
5.	Medical Superintendent (Concerned Hospital)	Member
6.	Chief Accounts Officer, Govt. Medical College Srinagar / Jammu	Member Secretary

**2. Purchase / Rate Contract Committee for Indira Gandhi Govt. Dental College Jammu / Govt. Dental College Srinagar:**

1.	Principal / Dean IGGDC, Jammu / Govt. Dental College Srinagar.	Chairman
2.	Director Finance, Health & Medical Education Department or his representative	Member
3.	State Drugs Controller, Drug & Food Control Organization, J&K	Member
4.	Representative from Industries & Commerce Department (Not below the rank of Joint Director of concerned Division)	Member
5.	Medical Superintendent Govt. IGGDC Jammu / Govt. Dental College Srinagar.	Member
6.	Accounts Officer, IGGDC Jammu / Govt. Dental College Srinagar.	Member Secretary

**3. Purchase / Rate Contract Committee for Directorate of Health Services Jammu / Kashmir:**

1.	Director Health Services, Jammu / Kashmir.	Chairman
2.	Director Finance, Health & Medical Education Department or his representative	Member
3.	State Drugs Controller, Drug & Food Control Organization, J&K	Member
4.	Representative from Industries & Commerce Department (Not below the rank of Joint Director of concerned Division)	Member
5.	Senior most Medical Superintendent of the Division.	Member
6.	Chief Accounts Officer, Directorate of Health Services Kashmir / Jammu	Member Secretary





**4. Purchase / Rate Contract Committee for Directorate of Indian System of Medicines, J&K:**

1.	Director Indian System of Medicines, J&K.	Chairman
2.	Director Finance, Health & Medical Education Department or his representative	Member
3.	State Drugs Controller, Drug & Food Control Organization, J&K	Member
4.	Representative from Industries & Commerce Department (Not below the rank of Joint Director of concerned Division)	Member
5.	Deputy Director, Indian System of Medicines, Jammu / Kashmir.	Member
6.	Accounts Officer, Directorate of Indian System of Medicines, J&K.	Member Secretary

**5. Purchase / Rate Contract Committee for Govt. Medical College Rajouri / Doda / Kathua and its Associated Hospitals:**

1.	Principal / Dean Govt. Medical College Doda / Rajouri / Kathua	Chairman (Senior most Principal)
2.	Director Finance, Health & Medical Education Department or his representative	Member
3.	Representative from Industries & Commerce Department (Not below the rank of Joint Director of concerned Division)	Member
4.	Medical Superintendent (Concerned Hospital)	Member
5.	Chief Accounts Officer, Govt. Medical College Doda / Rajouri / Kathua (concerned Medical College)	Member Secretary
6.	Deputy Drugs Controller, Jammu	Member

9

**6. Purchase / Rate Contract Committee for Govt. Medical College Baramulla / Anantnag and its Associated Hospitals:**

1.	Principal / Dean Govt. Medical College Baramulla / Anantnag	Chairman (Senior most Principal)
2.	Director Finance, Health & Medical Education Department or his representative	Member
3.	Representative from Industries & Commerce Department (Not below the rank of Joint Director of concerned Division)	Member
4.	Medical Superintendent (Concerned Hospital)	Member
5.	Chief Accounts Officer, Govt. Medical College Baramulla / Anantnag (concerned Medical College)	Member Secretary
6.	Deputy Drugs Controller, Srinagar	Member

The above committees shall observe the following guidelines:

1. The Committee shall be free to co-opt any expert as may be required in the interest of administration.
2. The Purchase Committee so constituted shall proceed in accordance with the procedure / rules as laid down in General Financial Rules 2017, Manual for Procurement of Goods and Services 2017, Manual for procurement of Works 2019, Manual for procurement of Consultancy and Other Services 2017, issued by Ministry of Finance, Department of Expenditure, GoI and other instructions / orders / guidelines issued by Government of Jammu and Kashmir from time to time with special reference to the quality standard, specification and reasonability of prices after making proper assessment of the requirements as projected through their indents by respective heads of Department within the allowed budgetary provisions for the financial year. No liabilities for the next year shall be created.
3. The Committee shall ensure e-tendering / e-procurement system of operation.



4. The member secretary of the committee of the state purchase Committee shall be responsible for the safe custody of tender documents, samples and other connected record.
5. The committee shall also adhere to the relevant circular instructions issued by Industries and Commerce Department with regard to marketing support to SSI units.
6. The committee shall follow the best practices of purchase of medicines/equipments in Govt. Hospitals, without compromising quality with due regard to the codal formalities / procedures to with stand scrutiny of law at any point of time.
7. The Committee shall take cognizance of the rate contract / items available with JKMSCL for procurement.
8. Every effort should be made to avoid precedence of recourse to analogy.
9. 3/4<sup>th</sup> strength of the constituted Committee shall form the "Quorum".
10. The Chairman, representative from the Administrative Department and Industries Department shall be the essential members of the "Quorum".
11. The presence of the Director Finance, Health & Medical Education Department is essential and he shall sign the minutes of the proceedings accordingly.

The criteria for eligibility of bidders for Drugs/ Machinery/Equipments etc. shall be as under:-

- a) A minimum of five years good manufacturing practice of the Principal / Original manufacturing in case of drugs etc in all related items.



- b) A minimum annual turnover as tabulated below favoring Principal / Original manufacturers on whose written authority the bidder submits tender supported by balance sheet of the previous financial year:

S. No	Item	Minimum Annual Turn Over
1.	Low End Equipments (upto 1.00 lacs)	Rs 1.00 Crores
2.	High End Equipments (Rs 1.00 lacs to Rs 10.00 Lacs)	Rs 5.00 Crores
3.	Sophisticated Equipments (More than Rs 10.00 lacs)	Rs 20.00 Crores

However the annual turnover, with respect to supplies of Dental Materials, Drugs and Instruments pertaining to Govt. Dental College Srinagar / Jammu, may be limited to Rs 2.00 Crores.

- c) Availability of latest ISO/equivalent certificate.
- d) PAN based Income Tax Clearance certificate of the previous year.
- e) Security Deposit shall range between two per cent to five per cent of the estimated value of goods to be procured in the shape of CDR / FDR pledged to Chairman / Member Secretary Purchase Committee and or as per the instructions of Government from time to time.
- f) The Principal Government Medical College Srinagar / Jammu and Managing Director, JKMSCL shall be competent to register new firms as per the Act, governing norms, rules and regulations for registration.
- g) SSI units are exempted from the application of criteria 'b' and 'c'.
- h) The order shall come into force with immediate effect.

By order of the Government of Jammu & Kashmir

Sd/-

(Atal Dulloo), IAS

Financial Commissioner

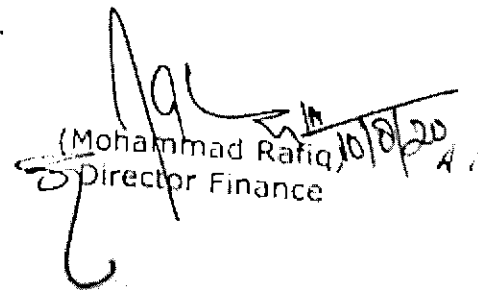
Health & Medical Education Department

No: HME/Acctts/104/2013

Dated 10-08-2020

Copy to the:

1. Financial Commissioner, Finance Department, J&K, Srinagar / Jammu.
2. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
3. Accountant General, J&K, Jammu / Srinagar.
4. Principal Govt. Medical College Srinagar / Jammu.
5. Principal Dental College Srinagar / Jammu.
6. Director Health Services Kashmir / Jammu.
7. Director Indian System of Medicines, J&K, Srinagar / Jammu.
8. Director Industries & Commerce Kashmir / Jammu.
9. Mission Director, National Health Mission, J&K, Srinagar / Jammu.
10. Director Health & Family Welfare, MCH & Immunization, J&K, Srinagar / Jammu.
11. Managing Director, J&K Medical Supplies Corporation Ltd., Srinagar / Jammu.
12. Commissioner, Food & Drugs Administration, J&K, Drugs & Food Control Organization, J&K, Srinagar / Jammu.
13. OSD to Advisor (B) to Hon'ble Lieutenant Governor, J&K.
14. State Drugs Controller, Drugs & Food Control Organization, J&K, Srinagar / Jammu.
15. Project Director, J&K State AIDS Control Society, J&K, Srinagar / Jammu.
16. Medical Superintendent concerned.
17. Chief Accounts Officer, Government Medical College, Srinagar / Jammu and Director Health Services Kashmir / Jammu.
18. Deputy Director, Indian System of Medicines, Kashmir / Jammu.
19. Deputy Drugs Controller, Srinagar / Jammu.
20. Accounts Officer, Government Dental College, Srinagar / Jammu and Directorate of Indian System of Medicines, J&K.
21. Pvt. Secretary to Financial Commissioner, Health & Medical Education Department, J&K Srinagar / Jammu.
22. Government Order file / Stock File.

  
(Mohammad Rafiq, 10/8/20)  
Director Finance