



**Government of Jammu and Kashmir  
Health and Medical Education Department  
Civil Secretariat J&K, Jammu.**

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**Subject: - Affixing of Seal and Signatures.**

Circular No: 01 -HME of 2019  
Dated: 21 -01-2019.

All the Heads of Healthcare Institutions working under the Administrative control of Health and Medical Education Department are advised that all the doctors working in various institutions shall inscribe their seal and signature along with their qualification and Registration number on all the documents signed by them which may include prescriptions/investigations /referrals to Tertiary care institutions/ certification of medical bills/ Medico Legal cases and other documents, where their signature is to be assigned.

These instructions are for strict and immediate implementation. Any deviation in this regard shall be viewed seriously.

**Sd/-**

Atal Dulloo (IAS)

Principal Secretary to Government  
Health and Medical Education Department

HME/OSD/10/2018

Dated: 21-01-2019

Copy to the :-

1. Principal Government, Medical College Srinagar/Jammu.
2. Principal Government, Dental College Srinagar/Jammu.
3. Director Health Services, Jammu/Kashmir.
4. Private Secretary to Principal Secretary to Government  
Health and Medical Education Department.
5. Office file/ website.

(Mohammad Rafiq)  
Director Finance