

Government of Jammu and Kashmir
Health and Medical Education Department
Civil Secretariat, Jammu

Subject:- Inclusion of families, as may be missing from Socio Economic Caste Census-2011 (SECC-2011) data, to the database for implementation of SEHAT Scheme in the Union Territory of Jammu and Kashmir.

Government Order No: 846 -JK(HME) of 2020
Dated: 09 -11-2020

Sanction is hereby accorded to the adoption of the procedure and constitution of the Committees, as per the details indicated hereunder, for inclusion of families, as may be missing from Socio Economic Caste Census-2011 (SECC-2011) data, to the database for implementation of SEHAT Scheme in the Union Territory of Jammu and Kashmir:-

Procedure for inclusion of a family

A. General

Any Head of the family, having a valid Domicile Certificate, whose family is not figuring in the SECC-2011 data and who is desirous of enlisting his family in the database, shall represent before the Chairman of the Block Level Committee (Tehsildar concerned) for the purpose. The Chairman, Block Level Committee shall forward his application to the Patwari concerned for verification by the Village Level Committee comprising of the following members:-

- 1. Village Level Committee:**
- i) Patwari Concerned
 - ii) Village Level Worker
 - iii) Store Keeper FCSCA
 - iv) ASHA

The Village Level Committee, after ascertaining the facts on ground regarding existence of separate household (Chulha) of the applicant and possession of separate ration card by him, shall furnish a report to the Chairman, Block Level Committee, through Patwari concerned, within 2 days.

The case(s) as may be received by the Chairman, shall be placed before the Block Level Committee comprising of the following members:-

- 2. Block Level Committee:**
- i) Tehsildar Concerned – Chairman
 - ii) Block Development Officer – Member
 - iii) Block Medical Officer – Member/Secretary
 - iv) Tehsil Supplies Officer – Member

The Block Level Committee, after certifying the genuineness of the case(s)

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and also after ascertaining that the family is not part of the already existing SECC-2011 data, shall forward the cases, as cleared by it, through the Member/Secretary (BMO concerned), to the Chief Medical Officer, who shall accord approval to the inclusion of the missing families and shall upload the data on SECC-2011 machine readable format on the IT solution provided by National Health Authority, with intimation to the Chief Executive Officer, State Health Agency.

The Block Level Committee shall clear the case(s) as received by it within 5 days. It shall have the powers to reject the case(s), with reasons in writing, if proved otherwise.

B. For JK Migrants

Any Head of the migrant family, having a valid Domicile Certificate, whose family is not figuring in the SECC-2011 data and who is desirous of enlisting his family in the database, shall represent before the Chairman of the Camp/ Zone Level Committee/ Resident Commissioner, J&K Government, New Delhi/ District Magistrate (in case of migrants residing outside the camps/ Zones) for the purpose. The Camp/ Zone Level Committee after ascertaining the facts on ground regarding existence of separate household (Chulha) of the applicant and possession of separate relief ration card by him, shall compile the report within 7 days.

The composition of Camp/ Zone Level Committee shall be as under:-

1. Camp Level

- | | | |
|------|-------------------------------------|------------|
| i) | Tehsildar (Camp Commander) | - Chairman |
| ii) | Block Development Officer concerned | - Member |
| iii) | Block Medical Officer Concerned | - Member |
| iv) | Tehsil Supplies Officer Concerned | - Member |

2. Zone Level

- | | | |
|------|-------------------------------------|------------|
| i) | Tehsildar (Zonal Officer) | - Chairman |
| ii) | Block Development Officer Concerned | - Member |
| iii) | Block Medical Officer Concerned | - Member |
| iv) | Tehsil Supplies Officer concerned | - Member |

The Camp/ Zone Level Committee after certifying the genuineness of the case(s) and after ascertaining that the family is not part of the already existing SECC-2011 data, shall forward the cases, as cleared by it, through the Chairman, to the Deputy Commissioner (Relief) concerned, who shall, after seeking approval from the Relief and Rehabilitation Commissioner, Migrants, upload the data on SECC-2011 machine readable format on the IT solution provided by National Health Authority, with intimation to the Chief Executive Officer, State Health Agency.

In respect of such cases as may be received by the Relief and Rehabilitation Commissioner, Migrants, from other sources like the office of the Resident

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Commissioner, J&K Government, New Delhi/District Magistrates (in case of migrants residing outside the Camps/ Zones), the Relief and Rehabilitation Commissioner, Migrants, after certifying the genuineness of the case(s) and after ascertaining that the family is not part of the already existing SECC-2011 data, shall entrust the job of uploading the data on SECC-2011 machine readable format on the IT solution provided by the National Health Authority, to the Deputy Commissioner, Relief (incharge of the Division to which the applicant actually belonged) or any other officer nominated by the Government in this regard, with intimation to the Chief Executive Officer, State Health Agency.

BY ORDER OF GOVERNMENT OF JAMMU AND KASHMIR

Sd/-
(Atal Dulloo) IAS,
Financial Commissioner
Health and Medical Education Department

No.HD/Plan/160/2019-I

Dated: 09.11.2020

Copy to the:-

1. Chief Executive Officer, National Health Authority, Government of India.
2. Financial Commissioner, Finance Department.
3. All Principal Secretaries to the Government.
4. Resident Commissioner J&K New Delhi.
5. Principal Secretary to the Lieutenant Governor.
6. Joint Secretary, (J&K), Ministry of Home Affairs, Government of India.
7. All Commissioner Secretaries to the Government.
8. Divisional Commissioner, Jammu
9. Divisional Commissioner, Kashmir.
10. Secretary to the Government, Department of Food Civil Supplies and Consumer Affairs/DMRRR Department.
11. All Deputy Commissioners.
12. All Heads of the Department.
13. Mission Director, National Health Mission, J&K/CEO, Ayushman Bharat-PMJAY.
14. Relief and Rehabilitation Commissioner, J&K, Jammu
15. Director Archives, Archaeology & Museums, J&K, Srinagar.
16. Director Information and Public Relations, J&K.
17. OSD to Advisor(B) (Incharge Health and Medical Education).
18. Private Secretary to the Chief Secretary.
19. Private Secretary to the Financial Commissioner, Health and Medical Education Department.
20. I/C Website.
21. Government Order File (w.2.s.c/Stock file).


(Pamposh Ganju)

Under Secretary to the Government,
Health and Medical Education Department