

Government of Jammu & Kashmir  
**Health & Medical Education Department**  
Civil Secretariat – Jammu  
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**Subject: Establishment of Control Rooms for Covid-19 Vaccination in the UT of Jammu & Kashmir.**

**Government Order No: 23 - JK(HME) of 2021**  
**Dated: 11 -01-2021**

Sanction is hereby accorded to the establishment of Control Rooms at various levels for COVID-19 Vaccination in the UT of Jammu & Kashmir as per the following composition:-

A. UT VACCINATION CONTROL ROOM		
1	Director Family Welfare, J&K	In-charge
2	Additional Director, NHM, J&K	Member
3	State Drug Controller, J&K.	Member
4	State Programme Manager Immunization, NHM	Member
5	State Expanded Programme for Immunization Officer (SEPIO), J&K	Member
6	State Cold Chain Officer	Member
7	Audio Visual Officer, Family Welfare	Member
8	Senior Project Officer UNDP, Jammu and Kashmir.	Member

The Terms of reference of the UT Vaccination Control Rooms shall be:

1. UT Vaccination Control Room will have **24X7 telephone helpline** and will function round the clock with senior officers linked to it to take decisions and provide guidance to the field level functionaries.
2. Oversee the planning, coordination and implementation of vaccine rollout and provide feedback to the UT Steering Committee, UT Task Force on Covid-19 and MOH&FW, Gol;

B. DIVISIONAL VACCINATION CONTROL ROOM		
1.	Assistant Director Family Welfare, Jammu/ Kashmir	Incharge
2.	Deputy Controller Drugs, Jammu/Kashmir.	Member
3.	Health Officer, JMC/SMC.	Member
4.	Divisional Programme Manager (NHM), Jammu /Kashmir	Member
5.	Project Officer UNDP, Jammu/Kashmir	Member
6.	SMO, WHO, Jammu/Kashmir	Member
7.	Vaccine Cold Chain Manager – UNDP Jammu/Kashmir	Member
8.	Representative of Indian System of Medicines (Divisional Level Officer)	Member

The Terms of reference of the Divisional Vaccination Control Rooms shall be:

1. *Divisional Control Room will have 24X7 telephone helpline and will function round the clock with senior officers linked to it to take decisions and provide guidance to the field level functionaries.*
2. Oversee the planning, coordination and implementation of vaccine rollout and provide feedback to the UT Vaccination Control Room and UT Task Force:

C. DISTRICT VACCINATION CONTROL ROOM (all Districts of J&K)		
1.	Chief Medical Officer	Incharge
2.	Deputy Chief Medical Officer	Member
3.	Assistant Drug Controller	Member
4.	ADMO, AYUSH	Member
5.	District Immunization Officer	Member
6.	District Cold Chain Officer	Member
7.	District Programme Manager (NHM)	Member
8.	Vaccine Cold Chain Manager - UNDP	Member
9.	Representative of ICDS	Member
10.	Representative of Police Department	Member
11.	Representative of Education Department	Member
12.	Representative of Revenue Department	Member
13.	Representative of Rural Development Department	Member
14.	Representative of Housing & Urban Development Department (Municipality /TAC, etc.)	Member
15.	Representatives from Religious Heads, NGOs, PRIs, etc., wherever deemed appropriate.	Member
16.	Any other member to be co-opted by the In-charge District Vaccination Control Room	Member

The Terms of reference of the District Vaccination Control Rooms shall be:

1. District Control Room will have **24X7 telephone helpline** and will function round the clock with senior officers linked to it to take decisions and provide guidance to the field level functionaries.
2. Plan, Coordinate & Monitor preparedness in Blocks/ Health Institutions on day-to-day basis;
3. Collate, compile and analyze the data and prepare necessary reports on day to day basis; and
4. Monitor implementation of vaccine roll out during the activity and provide feedback to the Divisional Vaccination Control Room and District Level Task Force.

**By Order of the Government of Jammu & Kashmir**

Sd/-  
**(Atal Dulloo) IAS**  
Financial Commissioner  
Health & Medical Education Department

No: HD/Plan/107/2020-Part file

Dated: // -01-2021

Copy for information and necessary action to the:

1. Director General of Police, J&K.
2. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
3. Divisional Commissioner, Jammu/Kashmir.
4. All Deputy Commissioners.
5. Mission Director, National Health Mission, J&K.
6. Commissioner, Jammu/Srinagar Municipal Corporation.
7. Director Family Welfare, J&K.

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8. Director Health Services, Jammu/Kashmir.
9. Director, Indian System of Medicines, J&K.
10. State Drug Controller, Jammu and Kashmir.
11. Mission Director, ICDS, J&K.
12. Director, Rural Development, Jammu/Kashmir.
13. Director, School Education Department, Jammu/Kashmir.
14. SMO, WHO, NPSP Jammu/Kashmir.
15. Senior Project Officer, UNDP.

**CC to:**

1. Private Secretary to the Chief Secretary, J&K.
2. Private Secretary to Financial Commissioner, H&ME Department.
3. Private Secretary to Principal Secretary to the Government, Home Department.
4. Private Secretary to Commissioner/ Secretary to the Government, Housing and Urban Development Department.
5. Private Secretary to Secretary to the Government, Rural Development Department.
6. Private Secretary to Administrative Secretary, School Education Department.

  
11/01/2021  
(Aman Kumar Dogra)  
Deputy Director (Planning)

